

# Assessment Information

## South Grafton High School

Our school values excellence and innovation

#togetherweroar



# 2023 - Year 12, HSC

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Education

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## INTRODUCTION

### Purpose of Assessment

Assessment is the process of identifying, gathering and interpreting information about student achievement. It can be used for a number of key purposes, including to:

- Assist student learning.
- Provide information on a student's learning and progress in a course in relation to the syllabus outcomes.
- Provide evidence of satisfactory completion of a course.

In the context of the Higher School Certificate (HSC), a major requirement of our internal assessment program is to provide a summative measure of each student's achievement in each course based on:

- A wider range of syllabus outcomes than may be measured by an external examination alone.
- Multiple measures and observations made throughout the HSC course rather than a single assessment event.

It is a requirement of the HSC school assessment program that for each course taught, schools must establish a program of assessment tasks. These tasks are conducted throughout Year 12 and each has a weighting determined by the school within guidelines provided by the NSW Education Standards Authority (NESA). School-based assessment tasks are linked to standards because the tasks focus on outcomes. They are valid instruments for what they are designed to assess, and where appropriate, the marking guidelines are related to the wording of the outcomes and the performance band descriptors.

### Eligibility for HSC Study

To be eligible for the award of the Higher School Certificate, students must have:

- Satisfactorily completed all Stage 5 requirements or gained another qualification that NESA considers satisfactory.
- Attended a government school, an accredited non-government school, a school outside NSW recognised by NESA, or a TAFE college.
- Attained the HSC Minimum Standards for Literacy and Numeracy. To show they have met these standards, students need to have achieved Band 8 or above in reading, writing and numeracy in their Year 9 NAPLAN tests or achieved Level 3 or 4 in the equivalent online tests.
- Completed HSC: All My Own Work (or its equivalent) before submitting any work for Preliminary or HSC courses, unless the student is only entered for Year 11 and Year 12 Life Skills courses.
- Satisfactorily completed courses that comprise a pattern of study required by NESA for the award of the Higher School Certificate.
- Sat for and made a serious attempt at the required HSC examinations.

## Requirements for the Award of the HSC

To qualify for the Higher School Certificate, students must satisfactorily complete a Preliminary pattern of study comprised of at least 12 units and a HSC pattern of study comprised of at least 10 units. This includes the completion of the practical, oral or project works required for specific courses and the assessment requirements for each course.

Both the Preliminary and the HSC patterns of study must include:

- At least 6 units of Board Developed Courses.
- At least 2 units of a Board Developed Course in English. Satisfactory completion of English Studies fulfills the English requirements for the HSC. The course counts towards the six units of Board Developed Courses required for the award of the HSC. English Studies will only meet the UAC requirement of two units of English for the calculation of an Australian Tertiary Admissions Rank (ATAR) if the optional examination is satisfactorily completed.
- At least 3 courses of 2 unit value or greater (either Board Developed or Board Endorsed Courses).
- At least 4 subjects.

## Eligibility for an ATAR

To be eligible to receive an Australian Tertiary Admissions Rank (ATAR), students must satisfactorily complete a minimum of 10 units from Board Developed Courses in their HSC pattern of study. An eligible pattern of study must contain 2 units of English and at least 6 other category-A units. The remaining 2 units can be from Category B courses.

Students who study any of the 240-hour VET Curriculum Framework courses may sit an optional HSC written examination. One of these written examinations can contribute towards the calculation of their ATAR provided that they complete English (Standard) or English (Advanced). This written examination is independent of the competency-based assessment undertaken during the course.

Students who complete the optional exam in English Studies and Mathematics Standard 1 or a VET course, need to be aware that only the units for the English Studies result can be used to calculate their ATAR.

## Satisfactory Completion of Board Developed and Board Endorsed Courses

The following course completion criteria refer to both Preliminary and HSC courses. A student will be considered to have satisfactorily completed a course if, in the Principal's view, there is sufficient evidence that the student has:

- Followed the course developed or endorsed by NESA.
- Applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school.
- Achieved some or all of the course outcomes.

For courses where school assessment marks are submitted to NESA, students must make a genuine attempt at assessment tasks that total more than 50% of the available school assessment marks for that course.

If the Principal determines that a student is in danger of not meeting the above course completion criteria, the student will be given a written warning in sufficient time to correct any problems regarding their satisfactory completion of course requirements.

If the Principal determines that a student has not met the above criteria for satisfactory completion of a course, the school will inform NESA and the student in writing.

If a student does not satisfactorily complete a course, they will receive no results in that course, the

course will not appear on their NESA record, and the course will not count towards their pattern of study for the award of a Higher School Certificate. This may mean that the student is no longer eligible to receive a HSC or an ATAR.

## **Satisfactory Completion of VET Curriculum Frameworks**

The satisfactory course completion criteria outlined for Board Developed and Board Endorsed Courses above also applies to the completion of any courses requiring competency-based assessment.

In addition to this, courses in the VET Industry Curriculum Frameworks have been designed to deliver units of competency that are drawn from Industry Training Packages. Work placement is a mandatory Preliminary and HSC requirement of each framework course, and for some other VET courses. For each course, a minimum number of hours are required in the workplace to enable students to progress towards the achievement of industry competencies and to practise skills acquired in the classroom or workshop. If a student fails to complete the mandatory work placement component of a VET course, it may be determined that they have not made a genuine attempt to complete the course requirements as outlined above.

## **Satisfactory Attendance**

Whilst NESA does not mandate attendance requirements, Principals may determine that as a result of absence, a student has not met the course completion criteria outlined above. The school will regard absences seriously as teachers, Head Teachers, Deputies and the Principal must decide if there is sufficient evidence to show that a student is making satisfactory progress towards achieving the outcomes of a course. It is generally accepted that a student's attendance will need to be at least 85% if they are to satisfactorily complete a course of study.

## **Further Advice and Information**

- The Principal, Deputy Principals, Faculty Head Teachers and Year Advisers can provide further advice and information.
- Regional NESA Liaison Officer, located in Coffs Harbour. Ph: 02 6659 3274
- NSW Education Standards Authority (NESA) GPO Box 5300, Sydney NSW 2001.
- Tel: (02) 9367 8111 website: [www.educationstandards.nsw.edu.au](http://www.educationstandards.nsw.edu.au)

## **Changes and Alterations**

Changes to school procedures will be:

- Posted on Sentral in the Documents section.
- Issued in writing to all members of staff concerned.
- Issued in writing to all students affected by the change and they will be required to sign a register acknowledging they have received the changes.
- Made available to parents/carers via Sentral or provided in writing if requested.

# ASSESSMENT PROCEDURES

## GENERAL

1. Assessment of HSC courses will commence on the first day of Term 4 in the year prior to a student sitting for their HSC exam.
2. The number of assessment tasks assigned to Board Developed courses must not exceed four and should be kept to a minimum for Content Endorsed and Curriculum Framework courses. In addition to this, only one formal examination is permitted for each course.
3. Grouping of students for assessment:
  - a) Assessment of all students studying a course will be based on common assessment tasks. When there is more than one class studying the same course the faculty Head Teacher must ensure that:
    - The same assessment task is used for all classes.
    - The assessment conditions are the same for all classes.
    - All groups complete the task as close in time as the timetable allows.
    - All tasks are marked to the same common standard.
  - b) Extension students will be assessed with the 2Unit students as a single group on the common components of the courses. The additional components of the extension course will be assessed without reference to other courses in the subject.
  - c) Students accumulating their HSC (either enrolled part time or concurrently studying Preliminary and HSC course) are expected to meet all assessment requirements in the same way as all other students.
  - d) Students accelerating in a particular course are expected to complete all assessment requirements in that course, in the same way as all other students.
4. Assessment tasks:
  - a) Each student, including late enrolments and partial enrolments, will receive a copy of the Assessment Information Booklet and they must sign a register to acknowledge receipt of the booklet. This register is to be maintained by the Year Adviser.
  - b) The actual weighting for each task in each course is shown in the course-specific assessment schedules included in this document.
  - c) Teachers will issue an Assessment Task notification to each student in the course at least two weeks prior to the date of an assessment task. This notification will clearly describe:
    - The nature of the task.
    - The syllabus outcomes on which achievement will be assessed.
    - The criteria which will be used to measure a student's achievement in relation to the specified outcomes.
5. Students must submit tasks by the due date, during their normal lesson time. The task should be handed to their class teacher. It is the responsibility of the student to arrange an early submission of a task in the event of a planned absence.
6. In the event that the class teacher is absent on the day an in-class task is due, the faculty Head Teacher will make alternative arrangements to receive the students' work.
7. In the event that the class teacher is absent on the day a task is to be completed, the assessment should go ahead as planned. If this is not possible, the task should be rescheduled at the earliest appropriate date.
8. If a task proves to be invalid or fails to discriminate, the faculty involved may deem it necessary to set a replacement task. It may also be necessary to reschedule a task from the

published date. In these circumstances, the following steps should be taken by the teacher(s) involved:

- Consult with the group(s) involved to find a suitable alternative time for the task.
- Ensure the change does not grossly advantage or disadvantage any student.
- Communicate changes to the published schedule in writing to the affected students, faculty Head Teacher, Year Adviser and the Principal.
- Ensure adequate notice, usually two weeks, is given in.

**9.** In the case of major examinations (Trial HSC), students should be aware that achievement may be assessed in relation to all of the outcomes covered to that point in the course. The timing of the major examination period is outlined in this Assessment Information Booklet and will be highlighted via the School Newsletter.

**10.** The timetable for major examination periods will be published and a copy issued to each student at least two weeks prior to the first exam. The teacher in charge of senior exams will prepare the timetable and distribute it to each student.

**11.** In a standards-referenced approach to assessment:

- Tasks are designed to focus on outcomes.
- The types of assessment tasks are appropriate for the outcomes being assessed.
- Tasks reflect the weightings and components specified in the relevant syllabus documents.
- Students know the assessment criteria before they begin a task.
- Students get meaningful feedback about what they are able to do and what they need to do in order to improve their level of performance.
- Students will be assessed according to their achievements against course standards.
- Measures that reflect a student's conduct and behaviour are not included.

**12.** For each assessment task, each student will be given a mark and meaningful feedback on the task. Students will be kept informed of their progressive rank via their academic school reports.

**13.** Assessment results must be recorded in three locations: the class teacher's daybook, the class teacher's personal Sentral Markbook and a course specific faculty Markbook also in Sentral. These records must show the results on all tasks to date and the current cumulative assessment mark and rank of all students.

**14.** Students who transfer to South Grafton High School will be ranked in their courses using the tasks completed at South Grafton High School and the teacher's professional judgement. Rankings from other schools are of little significance, as they do not reflect the student's relative position within the South Grafton High School cohort.



**15.** For students who transfer to another school and the school requests assessment information, all available assessment information will be forwarded to their new school.

**16. Academic School Reports:**

- a) Students will be issued with a Mid-Course Report in Term 2 and a Final HSC Report in Term 3.
- b) For the purpose of reporting (and ranking for HSC) a student studying an extension course will be regarded as studying two separate courses; a 2Unit course and an extension course in that subject.
- c) Positions in a 2Unit course will include all extension students studying that subject.
- d) Presentation Day awards are based on a student's performance over the whole year. Their overall assessment mark will be used to rank students in each course. Students who place first in a course will receive an award to acknowledge their academic achievement at the Presentation Day Awards Assembly.
- e) To be eligible for the Principal's Award for Academic Excellence, students must have been consistently ranked in the top five places of the courses they have studied. Points are then allocated as follows and totalled to give an aggregate score.

1<sup>st</sup> = 5 points, 2<sup>nd</sup> = 4 points, 3<sup>rd</sup> = 3 points, 4<sup>th</sup> = 2 points and 5<sup>th</sup> = 1 point

Students with the highest aggregate scores will receive the Principal's Award for Academic Excellence at the Presentation Day Assembly at the end of each year.

**17. Disability Provisions**

- a) Students with special education needs work towards syllabus outcomes identified through a collaborative curriculum planning process. They will be given a range of opportunities to demonstrate achievement of these outcomes. Some students with special education needs will require adjustments to assessment activities to enable them to complete the task. This will ensure they have an equitable opportunity to demonstrate what they know and what they can do.
- b) Adjustments enable a student with special education needs to attempt syllabus outcomes and content on the same basis as their peers. They are intended to provide equitable opportunities for students with special education needs rather than confer an advantage. The types of adjustments made will vary according to the needs of the individual student.
- c) Adjustments can include practical arrangements to help students with special education needs complete Preliminary and HSC examinations. These practical arrangements are known as disability provisions. To access adjustments for the HSC examinations, an application for disability provisions must be submitted to NESA. Schools are responsible for any decisions about adjustments to coursework and formal school-based assessment tasks throughout Years 11 and 12. There is no guarantee that the disability provisions granted at school for coursework and assessment tasks, will also be granted for the HSC examinations.
- d) In order to access adjustments (for example, small group supervision, a reader, a writer, diabetic provisions, etc.) for the HSC examinations please see one of the Learning and Support Teachers (LaST) in the Library who can explain the process which needs to be followed and the paperwork which needs to be submitted to NESA. This process needs to begin in Term 4 of Year 11 and the LaST will help you with the NESA application.

## **ILLNESS/MISADVENTURE**

1. Students are expected to attend school and all classes every day, in particular classes on the day of and the day prior to the due date of an assessment task. South Grafton High School Attendance Procedures requires a valid reason for any absence, this may include a medical certificate or any other relevant documentation. The KLA Head Teacher may follow up with any such absences.

2. Planned absence on the day of an assessment task:

a) Planned absences include, but are not limited to excursions, work experience and work placement, sporting and cultural events.

b) If a student knows they are going to be absent on the day of an assessment task, they must notify their Year Adviser, complete an Illness/Misadventure Application, and inform the teacher, prior to the absence.

c) Hand-in tasks will need to be submitted to the teacher prior to the absence.

d) Under no circumstances may a student attempt a formal examination before the scheduled time without express approval of the Principal.

3. If a student is suspended from school at the time an assessment task is due, the student must make arrangements to submit the task by the due date. A student on suspension is expected to attend the lesson in which an assessment task has been scheduled, unless the Principal or Deputy Principal considers that their attendance presents an unacceptable risk to others. Alternative arrangements will be made if this is the case.

4. Illness/Misadventure at the time of an Assessment Task

It is necessary that a parent or carer contacts the school immediately if one or more of the following occurs:

a) There is a problem completing an assessment task by the due date. Only in exceptional cases will an extension be given. The Year Adviser, in consultation with the faculty Head Teacher is the only person who can give an extension. Teachers should regularly monitor student progress so that a fair and reasonable assessment of the situation is possible in the event that a task is submitted late.

b) A student's performance in an assessment task has been affected by illness or unforeseen misadventure which occurred immediately before or during the assessment period.

c) A student is prevented from attending an assessment task due to illness and/or misadventure.

d) A student is prevented from submitting an ongoing assessment task in person (this includes practical projects, reports, speeches etc. requiring preparation before the due date) due to illness and/or misadventure.

Only in exceptional cases, can the Year Adviser, in consultation with the faculty Head Teacher, accept a task without penalty. The student should direct their initial enquiry to the Year Adviser. Where individual circumstances are of a highly confidential and exceptional nature, special cases may be presented to the Principal for consideration.

## 5. Completing Illness/Misadventure Applications

- a) On return to school students are required to report to the Year Adviser immediately and complete an Illness/Misadventure application.
- b) Students should also report to the teacher and faculty Head Teacher of the subject concerned immediately upon their return to school.
- c) On return to school, students will be given 2 days to provide independent advice or certification of the reason for the absence (e.g. doctor's certificate regarding illness). NESAs stipulates that a relative cannot provide this evidence.
- d) Students cannot submit an Illness/Misadventure application on the basis of misreading an assessment task notification or an exam timetable. If you miss the time an assessment task is due or arrive late to an assessment task, because you have misread an assessment task notification, or an exam timetable contact the Year Adviser immediately.
- e) The Year Adviser will consider all illness/misadventure applications. If the application is successful, the task is included without penalty. If the application is unsuccessful a penalty will apply, and this may be the award of zero marks for the task.

## 6. Unacceptable grounds for Illness/Misadventure Applications

The provisions for Illness/Misadventure generally **do not** cover:

- a) Attendance at a family holiday or social occasion.
- b) Attendance at a sporting or cultural event.
- c) Visiting sick relatives or friends.
- d) Alleged inadequacies of teaching or long-term matters relating to loss of preparation time, loss of study time or facilities. This includes technology failure.
- e) Disabilities for which NESAs have already granted special provisions unless an unforeseen episode occurs.
- f) Long-term illness such as glandular fever, asthma, epilepsy – unless the student suffered a 'flare-up' of the condition immediately before or during the assessment task.
- g) Matters avoidable by the student (e.g. misreading or misinterpretation of assessment deadlines or exam timetables and instructions, loss of work due to a technology failure).

Please note that tracking of student Illness/Misadventure Applications will occur in order to monitor repeated applications from the same student. It may occur that a first application is accepted and a later one for the same reason is declined. This will ensure that the assessment process is not compromised.

## 7. Technology and technology failure

- a) With the exception of computer-based courses, the use of computers in the preparation and presentation of assessment tasks is optional. Students using computers must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems.
- b) If a student suffers technology failure they will need to provide printouts of drafts or partial drafts or associated notes and summaries in order for extensions or misadventure to be considered.
- c) Students will be solely responsible for maintaining backups of all personal data files, independently of the school's computers and network.

**8.** Irrespective of the outcome of an Illness/Misadventure application, all students will be required to complete all tasks or a substitute task to show evidence that they have met the course completion criteria.

## **9. Estimates and Substitute Tasks**

- a) A substitute task may be administered, or an estimated mark may be given at the discretion of the Year Adviser and the faculty Head Teacher when a student is absent from a task with a valid reason.
- b) It is anticipated that parents or the student would have already contacted the school regarding the problem and an Illness/Misadventure application would have been submitted.
- c) Consultation between the faculty Head Teacher and the Year Adviser will determine appropriate measures for a student who is absent for a prolonged period with valid reasons, or a student who suffers from a chronic trauma.
- d) Where an estimate is given this will count as the student having completed the task in relation to the requirement that students must complete more than 50% of the assessment for a course in order for it to count towards the completion of a HSC course.

## **AWARD OF ZERO MARKS**

### **1. Zero marks will be awarded:**

- a) For any task or component of an ongoing task that is submitted late and for which Illness/Misadventure is not approved. This includes tasks submitted after the time stated on the Assessment Task Notification.
- b) If a student is absent from a task without a valid reason.
- c) If there is sufficient evidence of malpractice as outlined below.
- d) If there is sufficient evidence of a non-serious attempt. In all assessment tasks, non-serious attempts will be identified by the teacher and the faculty Head Teacher and dealt with by the Year Adviser and the Principal.
- e) A student refuses to complete a task. This could jeopardise the student's ability to satisfactorily complete a course.
- f) The answers are not written in English, except where required or permitted by the question paper.

### **2. Frivolous or Objectionable Material.**

Teachers and Head Teachers will bring to the Year Adviser's attention assessment tasks that contain frivolous or objectionable material. Frivolous or objectionable material may result in an assessment task being deemed a non-serious attempt. This could result in a mark of zero.

## **MALPRACTICE**

**1.** Malpractice is any activity that allows a student to gain an unfair advantage over other students. It includes, but is not limited to:

- a) Copying someone else's work in part or as a whole and presenting it as their own.
- b) Using material directly from books, journals, CDs or websites without referencing the source.
- c) Building on the ideas of another person without reference to the source.
- d) Buying, stealing or borrowing another person's work and presenting it as their own.
- e) Submitting work to which another person such as a parent, coach, tutor, or subject expert has contributed substantially.
- f) Using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement.
- g) Paying someone to write or prepare material.
- h) Breaching school examination rules.
- i) Using non-approved aides or devices during an assessment task.
- j) Contriving false explanations to explain work not submitted by the due date.
- k) Assisting another student to engage in malpractice.

**2.** All work presented in assessment tasks, internal and external examinations (including submitted works and practical examinations) must be the student's own work or it must be acknowledged appropriately. Malpractice, including plagiarism, will lead to a student receiving zero marks and may jeopardise their HSC results.

## **STUDENTS AT RISK OF NON-COMPLETION**

### **1. Official Warning that a student is at risk**

- a) Students who do not complete an assessment task, and/or have not been granted approval for Illness/Misadventure will be issued with an official N-warning letter. They will then have two weeks to resolve the issue by completing the task.
- b) A student who has been issued with at least two N-warnings for the same course is at risk of not meeting the course completion criteria and may be N-determined.

### **2. Representing the School**

- a) Students who have unresolved N-warning may not be eligible to represent South Grafton High School at any sporting or cultural events.
- b) Also, they may not be eligible to attend non-curriculum based excursions.
- c) Once the N-warning has been resolved, the restrictions will be lifted.

### **3. Official Determination of Non-completion of a HSC Course**

- a) Where it is determined that a student has not met the course completion criteria as outlined on page 4 of this document, they place themselves at risk of receiving an N-determination. An N-determination will mean that the course will not be listed on the student's NESA record. Students must make a genuine attempt at assessment tasks that contribute in excess of 50% of available marks. Completion of tasks worth exactly 50% is not sufficient; tasks worth more than 50% must be completed.
- b) NESA requires that the Principal must warn students as soon as possible and advise their parents or carers in writing if they are at risk of not completing a course. This warning should be given in time for the problem to be corrected. NESA also requires that if the first warning letter is not effective, a further warning letter(s) should be sent.
- c) A minimum of two course-specific N-warnings must be issued prior to a final N-determination being made for a course.
- d) Students who are in danger of being given an N-determination will be interviewed by the teacher and faculty Head Teacher before being referred to the Principal. (Notation of any such interview will be recorded in Sentral.)
- e) A parent/carers interview will be conducted if applicable.
- f) Students who have not complied with the above requirements cannot be regarded as having satisfactorily completed the course. The Principal will then apply the N-determination as outlined below.

### **4. Procedures required to issue a Non-Completion of Course Determination**

- a) A Principal's Determination Form will be completed for each student who is to be given an N-determination.
- b) Where possible, the Principal will explain to the student the reasons for the determination(s) made on the form and advise them of the consequences of this determination. The course(s) will not be listed on the student's Record of Achievement unless the student seeks a review of this determination and the appeal is successful. The N- determination may also affect the student's eligibility for the award of a HSC, as they must have successfully completed 10 units of study.
- c) Where possible, the student will be advised of their right to seek a reconsideration of this

determination, and the procedures involved in submitting an appeal.

d) Where possible, the Principal will ensure the student has read the Information for Students and read and signed the Student's Declaration on the Principal's Determination Form.



## APPEALS

### 1. Assessment Review - Individual Tasks

- a) Students must check assessment results and progressive rank within the course at the time results are given for each task.
- b) Once a task has been assessed and the mark accepted, i.e. recognised by both the teacher and the student, then it constitutes an agreed mark and cannot be altered. The work does not have to be kept by the teacher, as it cannot be remarked.
- c) If a student does not accept the teachers' judgement of the marks to be awarded for their performance in an assessment task i.e. there is not an agreed mark, they are entitled to lodge an appeal. Students wishing to appeal need to indicate their intention to the teacher who will retain the assessment task and forward it to the faculty Head Teacher until the appeal is considered. The student also needs to complete an appeal form (available from the Year Adviser) and submit it to the faculty Head Teacher no later than 24hrs from the day the marked task was returned to them.
- d) The appeal will be considered within 3 school days of being submitted to the faculty Head Teacher by a Review Committee comprised of the Year Adviser, the Head Teacher of the subject concerned and another Head Teacher.
- e) If the student's appeal is successful, the student will be informed, and the other students in the course will also be informed of changes (if any) in relative positions within the school group.
- f) If the student's appeal is unsuccessful, the student will be informed, and no further actions are available.

### 2. Appeal an N-determination

- a) A student may appeal an N-determination. When an N-determination is made, the Principal's Report should be completed, and a copy given, together with the Student Appeal form, to the student, or forwarded to the student's home address. A student wishing to appeal needs to complete the Student Appeal form and submit it to the Principal.
- b) If the student's appeal is successful at the school level, notification will be sent to NESAs so that the N- determination can be removed from the unsatisfactory completion of course schedule.
- c) If the student's appeal is unsuccessful at the school level, the Principal's Report form, the Student Appeal form, and any other relevant documentation will be submitted by the date specified to NESAs.
- d) Students have the right to appeal to NESAs if their appeal is unsuccessful at the school level.

The school reserves the right to substitute or alter any part of this Assessment Information Booklet at any time provided that such changes are consistent with the policy of NESAs, and that students and parents are notified of the change.

## ASSESSMENT AT A GLANCE

Week	Term 4, 2022	Term 1, 2023	Term 2, 2023	Term 3, 2023	Week
1					1
2			Modern History	English Studies	2
3		Modern History Maths Ext 2	Photography	Visual Arts Maths Ext 2 IT	3
4		Heron Island	Maths Ext 1 IT		4
5		History Ext		<b>Trial HSC</b>	5
6		Marine Studies	Ancient History	<b>Trial HSC</b>	6
7	Marine Studies Physics	Maths Advanced IT Maths Standard 1 IT Maths Standard 2 IT Maths Ext 1	Legal Studies	Music Trial Visual Design	7
8	Biology Modern History Music PDHPE Maths Ext 1 Work Studies Ancient History	Business Studies Chemistry Ind Tech Timber Visual Arts Visual Design Agriculture	Physics Maths Ext 2 Aboriginal Studies EES Work Studies Business Studies		8
9	Aboriginal Studies Maths Advanced Maths Standard 1 Maths Standard 2 SLR Ind Tech Timber Legal Studies	Biology Legal Studies Music PDHPE Photography Work Studies Ancient History	English Advanced English Standard History Ext Ind Tech Timber Visual Arts Visual Design Chemistry Agriculture Marine Studies		9
10	Business Studies Chemistry English Advanced English Standard English Studies Agriculture SLR	Aboriginal Studies English Advanced English Standard English Studies Maths Ext 1 SLR Physics	Maths Advanced Maths Standard 1 Maths Standard 2 Maths Ext 1 Biology Music PDHPE		10
11	<b>No Classes</b>		<b>No Classes</b>		11

## ANCIENT HISTORY

Task	Description	Timing	Outcomes	Components				Weight
				Knowledge	Historical Skills	Inquiry & Research	Comm	
1	Source Analysis: Vesuvius Pompeii and Herculaneum	Term 4 Week 8	12-6, 12-8, 12-9, 12-10	5%	5%	5%	10%	25%
2	Historical Analysis: Sparta	Term 1 Week 9	12-1, 12-2, 12-3, 12-9	10%		5%	10%	25%
3	Extended Response: Xerxes	Term 2 Week 6	12-5, 12-6, 12-8, 12-9	5%	5%	10%		20%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-3, 12-4, 12-6, 12-7	20%	10%			30%
Total				40%	20%	20%	20%	100%

## ABORIGINAL STUDIES

Task	Description	Timing	Outcomes	Components				Weight
				Knowledge	Investigation, Analysis, Synthesis and Evaluation	Inquiry and Research	Comm	
1	Research Task: Social Justice and Human Rights	Term 4 Week 9	H3.1, H3.2, H3.3, H4.3	10%		10%		20%
2	Major Project: Research and Enquiry Methods	Term 1 Week 10	H4.1, H4.2	10%	10%	10%	10%	40%
3	Source Analysis and Extended Response: Aboriginality and the Land	Term 2 Week 8	H1.3, H2.1, H2.2, H3.3, H4.1	10%	5%		5%	20%
4	Trial HSC Examination	Term 3 Week 5 & 6	H1.1, H1.2, H2.2, H3.2, H3.3	10%			10%	20%
				<b>40%</b>	<b>15%</b>	<b>20%</b>	<b>25%</b>	<b>100%</b>

## AGRICULTURE

Task	Description	Timing	Outcomes	Components			Weight
				Knowledge & Understanding	Knowledge, Understanding & Skills- systems	Skills	
1	Experiment	Term 4 Week 10	2-1, 4-1	10	10	5	25%
2	Examination	Term 1 Week 8	3-3, 1-1	10	10	5	25%
3	Elective: Research task	Term 2 Week 8	5-1	10	5	10	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	All outcomes	15	10		25%
			<b>Total</b>	<b>40%</b>	<b>40%</b>	<b>20%</b>	<b>100%</b>

## BIOLOGY

Task	Description	Timing	Outcomes BIO	Components		Weight
				Knowledge and Understanding	Skills in Working Scientifically	
1	Topic Test: Heredity	Term 4 Week 8	12-4, 12-5, 12-6, 12-7, 12-12	10%	10%	20%
2	Topic Test: Genetic Change	Term 1 Week 9	12-4, 12-5, 12-6, 12-7, 12-13	10%	10%	20%
3	Depth Study: Infectious Disease	Term 2 Week 10	12-1, 12-2, 12-3, 12-4, 12-5, 12-6 12-7, 12-14		30%	30%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7, 12-12, 12-13, 12-14, 12-15	20%	10%	30%
			<b>Total</b>	<b>40%</b>	<b>60%</b>	<b>100%</b>

## BUSINESS STUDIES

Task	Description	Timing	Outcomes	Components				Weight
				Knowledge	Stimulus Based Skills	Inquiry and Research	Comm	
1	Business Topic Test: Operations	Term 4 Week 10	H2, H4, H5, H6, H7	10%	5%		5%	20%
2	Inquiry and Research: Marketing	Term 1 Week 8	H8, H9		5%	20%	5%	30%
3	Stimulus based: Finance	Term 2 Week 8	H2, H3, H4, H5	10%	5%		5%	20%
4	Trial HSC Examination	Term 3 Week 5 & 6	H1, H2, H3, H4, H5, H6, H7, H8, H9, H10	20%	5%		5%	30%
				<b>40%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>100%</b>

## CHEMISTRY

Task	Description	Timing	Outcomes CH	Components		Weight
				Knowledge and Understanding	Skills in Working Scientifically	
1	Topic Test: Equilibrium and Acid Reactions	Term 4 Week 10	12-4, 12-5, 12-6, 12-7, 12-12	10%	10%	20%
2	Titration - Practical Exam	Term 1 Week 8	12-1, 12-2, 12-3, 12-4, 12-5, 12-6 , 12-13		30%	30%
3	Depth Study - Pharmaceuticals	Term 2 Week 9	12-1, 12-3, 12-4, 12-5, 12-6, 12-7, 12.2, 12-14	10%	10%	20%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7, 12-12, 12-13, 12-14, 12-15	20%	10%	30%
			<b>Total</b>	<b>40%</b>	<b>60%</b>	<b>100%</b>



## ENGLISH ADVANCED

Task	Description	Timing	Outcomes EA	Components		Weight
				Knowledge and Understanding of Course Content	Skills in Responding to Texts and Communication of Ideas	
1	Multimodal Task Common Module: Texts and Human Experiences	Term 4 Week 10	12-1, 12-2, 12-7, 12-8	10%	10%	20%
2	Critical Response Module A: Textual Conversations	Term 1 Week 10	12-4, 12-6	15%	15%	30%
3	Response and Reflection Statement Module C: The Craft of Writing	Term 2 Week 9	12-3, 12-5, 12-8, 12-9	10%	15%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-3, 12-4, 12-5, 12-9	15%	10%	25%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>

## ENGLISH STANDARD

Task	Description	Timing	Outcomes EN	Components		Weight
				Knowledge and Understanding of Course Content	Skills in Responding to Texts and Communication of Ideas	
1	Multimodal Task Common Module: Texts and Human Experiences	Term 4 Week 10	12-2, 12-3, 12-6, 12-7	10%	10%	20%
2	Critical Response Module A: Language Identity and Culture	Term 1 Week 10	12-1, 12-3, 12-5, 12-7, 12-8	15%	15%	30%
3	Response and Reflection Statement Module C: The Craft of Writing	Term 2 Week 9	12-1, 12-3, 12-4, 12-6, 12-8, 12-9	10%	15%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-3, 12-4, 12-5	15%	10%	25%
Total				50%	50%	100%

## ENGLISH STUDIES (CEC)

Task	Description	Timing	Outcomes ES	Components		Weight
				Knowledge and understanding of course content	Skills in comprehending texts and communicating ideas and using language	
1	Human Experience Assessment Task	Term 4 Week 10	12-1, 12-4, 12-7, 12-8, 12-9	15%	15%	30%
2	Playing the Game Assessment Task	Term 1 Week 10	12-2, 12-3, 12-4 12-5, 12-9	15%	15%	30%
3	Collection of Classwork	Term 3 Week 1	12-1, 12-3, 12-4, 12-6, 12-7, 12-10	15%	15%	30%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-3, 12-4, 12-5, 12-7	5%	5%	10%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>

## INDUSTRIAL TECHNOLOGY (TIMBER PRODUCTS AND FURNITURE)

Task	Description	Timing	Outcomes	Components		Weight
				Knowledge and understanding of course content	Knowledge and skills in the design and production of a major project	
1	Management Folio	Term 4 Week 9	H3.1, H3.2, H3.3, H4.3, H5.1, H5.2		20%	20%
2	Industry Study	Term 1 Week 8	H1.1, H1.2, H1.3, H5.1, H6.1, H7.1	10%		10%
3	Folio and Practical	Term 2 Week 9	H3.1, H3.2, H3.3, H4.1, H4.2, H4.3, H5.1, H5.2, H6.1, H6.2	10%	30%	40%
4	Trial HSC Examination	Term 3 Week 5 & 6	H1.1, H1.2, H1.3, H3.1, H4.3, H5.1, H6.1, H7.1	20%	10%	30%
			<b>Total</b>	<b>40%</b>	<b>60%</b>	<b>100%</b>

## LEGAL STUDIES

Task	Description	Timing	Outcomes	Components				Weight
				Knowledge	Stimulus based Skills	Inquiry and Research	Comm	
1	Media File and Essay: Crime	Term 4 Week 9	H1, H3, H4, H6	10%	10%			20%
2	Essay: Human Rights	Term 1 Week 9	H2, H5, H6, H7, H8	10%		10%	10%	30%
3	Research Task: Topic 1	Term 2 Week 7	H6, H8, H9, H10	10%		10%		20%
4	Trial HSC Examination	Term 3 Week 5 & 6	H2, H3, H6, H9, H10	10%	10%		10%	30%
				<b>40%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>100%</b>

## MARINE STUDIES

Task	Description	Timing	Outcomes	Components				Weight
				Knowledge	Skills			
1	Fishing Practical Task	Term 4 Week 7	2.3, 3.1, 3.2, 4.1, 4.2, 5.3	10	15			25
2	Boating	Term 1 Week 6	1.2, 2.2, 3.1, 5.1, 5.3, 5.4	10	15			25
3	Seafood Research Task	Term 2 Week 9	1.4, 2.1, 2.3, 3.1, 3.2, 3.3	10	15			25
4	Personal Interest Project	Term 3 Week 8	1.1, 1.2, 1.3, 1.4, 1.5, 2.1, 2.3, 3.2, 3.3, 3.4	15	10			25
				<b>45</b>	<b>55</b>			<b>100</b>

## MATHEMATICS ADVANCED

Task	Description	Timing	Outcomes	Components		Weight
				Understanding, Fluency and Communication	Problem Solving, Reasoning and Justification	
1	In-class Assessment	Term 4 Week 9	12-3, 12-4, 12-6, 12-9, 12-10	15%	20%	25%
2	Investigation Task	Term 1 Week 7	12-3, 12-7, 12-8 12-9, 12-10	10%	10%	20%
3	In-class Assessment	Term 2 Week 10	12-1, 12-5, 12-8, 12-9, 12-10	10%	15%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7, 12-8, 12-9, 12-10	15%	15%	30%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>

## MATHEMATICS EXTENSION 1

Task	Description	Timing	Outcomes	Components		Weight
				Understanding, Fluency and Communication	Problem Solving, Reasoning and Justification	
1	In-class Assessment	Term 4 Week 8	12-1, 12-2, 12-6,12-7	15%	10%	25%
2	In-class Assessment	Term 1 Week 10	12-1, 12-3, 12-6 12-7	10%	10%	20%
3	Investigation Task	Term 2 Week 4	12-1,12-2, 12-4, 12-6, 12-7	10%	15%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7	15%	15%	30%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>



## MATHEMATICS EXTENSION 2

Task	Description	Timing	Outcomes	Components		Weight
				Understanding, Fluency and Communication	Problem Solving, Reasoning and Justification	
1	In-class Assessment	Term 1 Week 3	12-1, 12-2, 12-4, 12-7, 12-8	15%	10%	25%
2	In-class Assessment	Term 2 Week 8	12-1, 12-2, 12-4, 12-7, 12-8	10%	10%	20%
3	Investigation Task	Term 3 Week 3	12-1, 12-3, 12-5, 12-7, 12-8	10%	15%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7, 12-8	15%	15%	30%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>

## MATHEMATICS STANDARD 2

Task	Description	Timing	Outcomes	Components		Weight
				Understanding, Fluency and Communication	Problem Solving, Reasoning and Justification	
1	In-class Assessment	Term 4 Week 9	12-3, 12-4, 12-9, 12-10	15%	10%	25%
2	Investigation Task	Term 1 Week 7	12-6, 12-8, 12-9, 12-10	10%	10%	20%
3	In-class Assessment	Term 2 Week 10	12-1, 12-2, 12-5, 12-7, 12-9, 12-10	10%	15%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7, 12-8, 12-9, 12-10	15%	15%	30%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>

## MATHEMATICS STANDARD 1

Task	Description	Timing	Outcomes	Components		Weight
				Understanding, Fluency and Communication	Problem Solving, Reasoning and Justification	
1	In-class Assessment	Term 4 Week 9	12-3, 12-4, 12-9, 12-10	15%	10%	25%
2	Investigation Task	Term 1 Week 7	12-6, 12-8, 12-9, 12-10	10%	10%	20%
3	In-class Assessment	Term 2 Week 10	12-1, 12-2, 12-5, 12-7, 12-9, 12-10	10%	15%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7, 12-8, 12-9, 12-10	15%	15%	30%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>

## MODERN HISTORY

Task	Description	Timing	Outcomes MH	Components				Weight
				Knowledge	Historical Skills	Inquiry and Research	Comm	
1	Core Study: Power and Authority in the Modern World 1919-1946	Term 4 Week 8	12-1, 12-2, 12-3, 12-4, 12-7	5%	10%		10%	25%
2	National Studies	Term 1 Week 3	12-2, 12-5, 12-6, 12-8, 12-9	5%		10%	5%	20%
3	Peace and Conflict Study	Term 2 Week 2	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7	10%		10%	5%	25%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7	20%	10%			30%
				<b>40%</b>	<b>20%</b>	<b>20%</b>	<b>20%</b>	<b>100%</b>

## MUSIC

Task	Description	Timing	Outcomes BIO	Components					Weight
				Performance	Composition	Musicology	Aural	Electives	
1	Composition and Performance Topic 1	Term 4 Week 8	H1, H3, H5, H7	5%	10%				15%
2	Musicology, Aural and Elective 1 Topic 1 / Topic 2	Term 1 Week 9	H1, H2, H4, H6, H8			10%	5%	10%	25%
3	Aural, Elective Options for Topics 2 and 3	Term 2 Week 10	H1-8*				10%	20%	30%
4	Trial HSC Examination Aural Skills, Core Performance, Electives 1, 2 & 3	Term 3 Week 5 & 6	H1-8*	5%			10%	15%	30%
			<b>Total</b>	<b>10%</b>	<b>10%</b>	<b>10%</b>	<b>25%</b>	<b>45%</b>	<b>100%</b>

## PERSONAL DEVELOPMENT, HEALTH AND PHYSICAL EDUCATION (PDHPE)

Task	Description	Timing	Outcomes	Components		Weight
				Knowledge and Understanding	Skills	
1	Core 1	Term 4 Week 8	H1, H2, H3, H4, H5, H14, H15, H16, H17	10%	10%	20%
2	Core 2	Term 1 Week 9	H7, H8, H9, H10, H11, H16, H17	10%	10%	20%
3	Options: Improving Performance and Sports Medicine	Term 2 Week 10	H7, H8, H9, H10, H16, H17	10%	20%	30%
4	Trial HSC Examination	Term 3 Week 5 & 6	H1, H2, H3, H4, H5, H7, H8, H9, H10, H11, H14, H15, H16, H17	10%	20%	30%
			<b>Total</b>	<b>40%</b>	<b>60%</b>	<b>100%</b>

## PHYSICS

Task	Description	Timing	Outcomes	Components		Weight
				Knowledge and Understanding	Skills in Working Scientifically	
1	Practical Task Advanced Mechanics	Term 4 Week 7	12-2, 12-5, 12-6, 12-7, 12-12	10%	10%	20%
2	Topic Test	Term 1 Week 10	12-2, 12-4, 12-6, 12-7, 12-13	15%	15%	30%
3	Depth Study Nature of Light and From the Universe to the Atom	Term 2 Week 8	12-4, 12-7, 12-14	10%	10%	20%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-7, 12-12, 12-13, 12-14, 12-15	20%	10%	30%
			<b>Total</b>	<b>55%</b>	<b>45%</b>	<b>100%</b>

## SPORT, LIFESTYLE AND RECREATION (SLR, CEC)

Task	Description	Timing	Outcomes	Components		Weight
				Knowledge and Understanding of Course Content	Skills	
1	Individual Games and Sports Application	Term 4 Week 10	1.1, 1.3, 2.1, 2.2, 3.1, 3.4, 4.4	20%	10%	30%
2	Social Perspectives of Games and Sports	Term 4 Week 9	1.5, 2.3, 3.5, 4.3	15%	5%	20%
3	Outdoor Education	Term 1 Week 10	1.1, 1.3, 2.1, 3.1, 3.1, 4.1, 4.4	15%	5%	20%
4	Trial HSC Examination	Term 3 Week 5 & 6	1.2, 1.4, 1.5, 2.1, 2.2, 2.5, 3.2, 3.6, 3.7, 4.1, 4.3		30%	30%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>



## VET - CONSTRUCTION

**COURSE: CPC20220 Certificate II in construction Pathways & SoA towards CPC20120 Certificate II in Construction**

**2022 -2023**

Qualification: <b>CPC20220 - Certificate II in Construction Pathways</b> (Release 6) and SOA towards <b>CPC20120 Certificate II in Construction</b> (Release 3)																																
HSC Commencement: Term 4, 2022																																
Unit Code	Unit Title	NESA Hrs	Term 4, 2022					Term 1, 2023					Term 2, 2023					Term 3, 2023														
			1-5		6-10			1-5		6-10			1-5		6-10			1-5		6-10												
Cluster 5 – Option 2	CPCCWF2002 Use wall and floor tiling tools and equipment CPCCCM2013 Undertake basic installation of wall tiles	35																														
	Project 4																															
Cluster 6	CPCCCA2002 Use carpentry tools and equipment CPCCCM2005 Use construction tools and equipment CPCCCA2011 Handle carpentry materials	50																														
Cluster 7	CPCCVE1011 Undertake a basic construction project CPCCOM1012 Work effectively and sustainably in the Construction Industry	55																														
	Project 5 – Group Project																															

- This course includes the Trial HSC Examination- Term 3- Week 5 & 6

## VET – HOSPITALITY

Qualification: <b>SIT20316 Certificate II in Hospitality (Strategy A)</b>										
HSC Commencement: 2022										
Unit Code	Unit Title	NESA Hrs	Term 4		Term 1		Term 2		Term3	
			1-5	6-10	1-5	6-10	1-5	6-10	1-5	6-10
SITHFAB005 BSBWOR203 <a href="#">SITXCCS003</a>	Prepare and serve espresso coffee Work effectively with others Interact with customers	15 15 15								
SITHCCC006 SITHCCC002 SITHCCC001	Prepare Appetisers and salads Prepare and present simple dishes Use food preparation equipment	25 20 20								
<a href="#">SITXCOM002</a> SITHIND003	Show social and cultural sensitivity Use hospitality skills effectively	10 20	Work placement A and B assesses these 2 UOC Please add these 2 weeks into your scope and sequence and adjust clusters accordingly.							

\*\*\*\* The following UOC are assessed over multiple events therefore related observational checklists must be completed and submitted as evidence.

[SITXCCS003](#) Interact with customers – Event 2 and 4

BSBWOR203 Work effectively with others - Event 2 and 4

SITHCCC001 Use food preparation equipment - Event 1, 2 and 5

[SITXCOM002](#) Show social and cultural understanding and SITHIND003 Use hospitality skills effectively – Work Placement A and B

- This course includes the Trial HSC Examination- Term 3- Week 5 & 6

## VET - PRIMARY INDUSTRIES

Qualification: <b>AHC20416 Certificate II in Horticulture</b> HSC Commencement: 2022																												
Unit Code	Unit Title	NESA Hrs	Term 4						Term 1						Term 2						Term3							
			1-5			6-10			1-5			6-10			1-5			6-10			1-5			6-10				
AHCWRK204 AHCWRK209	Cluster 2 Work effectively in the industry Participate in workplace communications	10 20																										
AHCCHM201 AHCPMG201 AHCPMG202	Cluster 4 Apply chemicals under supervision Treat weeds Treat plant pests, diseases and disorders	20 10 20																										
AHCWRK201 AHCWRK209	Cluster 3 Observe and report on weather Participate in environmentally sustainable work practices	15 15																										
AHCMOM202	Cluster 7 Operate tractors	20 15																										

- This course includes the Trial HSC Examination- Term 3- Week 5 & 6

## VISUAL ARTS

Task	Description	Timing	Outcomes	Components		Weight
				Art Criticism and Art History	Artmaking	
1	Body of work, VAPD progress assessment	Term 1 Week 8	H1, H2, H3, H4, H5		20%	20%
2	Essay based on two case studies	Term 2 Week 9	H7, H8, H9, H10	20%		20%
3	Final body of work and VAPD	Term 3 Week 3	H1, H2, H3, H4, H5, H6		30%	30%
4	Trial HSC Examination	Term 3 Week 5 & 6	H7, H8, H9, H10	30%		30%
			<b>Total</b>	<b>50%</b>	<b>50%</b>	<b>100%</b>

## VISUAL DESIGN

Task	Description	Timing	Outcomes	Components		Weight
				Art Criticism and Art History	Artmaking	
1	Small design project	Term 1 Week 8	DM1, DM2, DM3, DM4, DM5, DM6		30%	30%
2	Conceptual framework	Term 2 Week 9	DM1, DM2, DM3, DM4, DM5, DM6	20%		20%
3	Large Design project	Term 3 Week 7	DM1, DM2, DM3, DM4, DM5, DM6 CH1, CH2, CH3, CH4	10%	40%	50%
			<b>Total</b>	<b>30%</b>	<b>70%</b>	<b>100%</b>

## WORK STUDIES (CEC)

Task	Description	Timing	Outcomes	Components		Weight
				Knowledge and Understanding	Skills	
1	Investigation and Enterprise	Term 4 Week 8	12-1, 12-2, 12-3, 12-5, 12-7, 12-8, 12-9	10%	10%	20%
2	Personal Budget	Term 1 Week 9	12-4, 12-5, 12-7, 12-8	5%	20%	25%
3	Work Placement Diary	Term 2 Week 8	12-1, 12-2, 12-4, 12-6, 12-8	5%	25%	30%
4	Trial HSC Examination	Term 3 Week 5 & 6	12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-9	10%	15%	25%
			<b>Total</b>	<b>30%</b>	<b>70%</b>	<b>100%</b>